D.04

APPLICATION FOR

TECHNICIANS’ PASSES

**FOR STAND BUILDING COMPANIES IMPLEMENTING**

**CONSTRUCTION OF EXHIBITION STANDS**

**1.** Please, pre-send **D.04 application with the list of your personnel** (as **.doc** file) to email **pass@expocentr.ru**for submission of your data to the database.

***Attention!*** *Scanned documents (\*.pdf, .jpeg, etc.) are not processed!*

**2.** Technicians’ passes are **issued in Service Bureau upon presentation of present application and Power of Attorney D.01** printed version, sealed and signed by CEO/Company head.

**Expocentre AO**

**Service Bureau**

**Phone: +7 (499) 795-37-79**

**Exhibition:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Stand building company:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Exhibiting company:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Stand (No., space):** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Herewith we ask you to issue technicians’ passes for the staff of our organization building the stand for the exhibitingcompany.

\* Passes received in the amount of \_\_\_\_\_\_\_\_\_\_ (pcs.)

\* Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \* Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Staff List (showing passport details, place of residence;**

**for persons residing outside Moscow a copy of registration in Moscow shall be included):**

|  |  |  |  |
| --- | --- | --- | --- |
| No. | Full Name | Passport details**(date and place of birth, address of Moscow registration)** | Briefed on safety procedures and electrical installation work |
| Date  | Signature |
| 1  |  |  |  |  |
| 2 |  |  |  |  |
|  3\*\* |  |  |  |  |

**Persons responsible for:**

1. Occupational safety:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

*Job Title Full Name Phone Signature*

2. Fire safety:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

*Job Title Full Name Phone Signature*

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 *License No. Issue date*

3. Person in charge of electrical installation work:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

*Job Title Full Name Phone Signature*

The company/organization guarantees that its foreign personnel is hired in accordance with the immigration law of the Russian Federation and has permission to work in Moscow.

**CEO/Company head:**

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ «\_\_\_» \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ 20\_\_

 *Full name Signature Date*

 **Stamp place**

***ATTENTION!*** *This application shall be endorsed by:*

– organization providing services

 in the field of fire safety \_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_

 *Job Title Full Name Signature Place of seal*

– EXPOCONSTA: \_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_

 *Job Title Full Name Signature Place of seal*

– Exhibition Management \_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_

 *Job Title Full Name Signature Place of seal*

*\* Filled upon receipt of passes.*

*\*\* Add lines if necessary.*